

MEETING MINUTES – February 2006

AIA/SWO/Board Meeting Minutes

4:00 pm, February 2006, Hearth Café, University of Oregon, Lawrence hall

Prepared by Scott Stolarczyk, AIA

Attending:

Art Paz, Eric Gunderson, Jody Heady, Lana Sadler, Scott Stolarczyk, Heidi Durden, Dan Toole

Approval of minutes:

No past meeting minutes were presented.

Chapter Executive's Report

Heidi Durden

- Denise Fern, the new bookkeeper for Lane Arts Council and AIA/SWO, is going through past records and better organizing and classifying entries. For example, credit card fees from Chapter meetings was not broken out from other meeting expenses. Denise will be printing out updated reports monthly for our review.
- Heidi brought checks to be signed. However, new signature cards for Art and Jody have not been provided yet. Heidi and Andrew will take care of this. In the interim, Eric and Scott are willing to review and sign checks.

AIAS Liaison's Report

Dan Toole

- Dan reported that he and another student went to Forum 2005 in Cincinnati around the New Year and learned more about the AIA150 and Blueprint for America. Dan asked to be kept aware of any AIA150 events our Chapter might do since there would likely be many students interested in participating.
- Dan is working to start another AIAS Chapter in the state up in Portland. This would be a joint venture between the UO Portland Program and PSU.
- Dan wanted to confirm that AIA/SWO has any money budgeted to give to AIAS. Scott noted there is a line item for AIAS funds. However, the Board will want to see a written request for funds outlining how AIAS plans to use the money.
- There is a scholarship available through AIA National, however UO students are not eligible for this since the local AIA Chapter needs to provide a matching scholarship. Dan thought the amount was around \$1,500. It was suggested that Dan see if AIA/Oregon can be the local matching organization since AIA/SWO likely will not regularly have funds to match the scholarship. Dan said he would check into this since AIA/Oregon has already provided some funds for trips to Forum 2005 and the upcoming Oregon Design Conference. Eric said he would bring this up at the upcoming AIA/Oregon Board meeting if he attends.

President's Report

Art Paz

- Art gave an overview of his attendance at Grassroots. There were many good presentations from the new AIA Executive Vice President and others. There was a focus on sustainability, transparency, diversity, etc.
- Art and Eric met with Tony Costello, chair for the Blueprint for America, and presented our Chapter's idea for an AIA150 initiative centering around the character and development of Franklin Boulevard. It sounds like the idea is sound. The deadline for submitting proposals is April 1st. Art is willing to start working on this and

would like people identified to assist. Eric volunteered himself and Amanda Hills from his office. Others from AIA, ASLA, and the UO should be identified. Some names thrown out were John Lawless at TBG Architects and Mark Gillum at the UO.

- Art noted he has already made contact with LTD and ODOT about the idea for the AIA150 initiative. Both groups are interested and willing to partner with our Chapter.
- Art has continued to talk with the City of Springfield about the upcoming charrette. It was asked how the City is coming in their preparations and outreach to get community members to attend. Art said they are doing a great job in outlining their needs and contacting residents, business owners, etc. The City plans to contact the Chamber of Commerce to drum up interest from that front.
- Dan said he can get announcements of the charrette distributed at the School of Architecture if he is provided with a flyer.
- Lana suggested the possibility of getting the charrette announced at the “water cooler” news feature on local TV.
- Art noted the point person at the City who will moderate the charrette is Mark Metzger.

President Elect’s Report

Eric Gunderson

- Eric concurred with Art on the quality of Grassroots.
- Eric gave an update of the Programming Committee, which consists of Eric, Scott, Amanda Hills, and Jean Duffett.
- Heidi confirmed that Actor’s Cabaret is available for the April, May, and June Chapter meetings. They are not available for the March meeting.
- Eric noted Sandra Stevens with AIA/Oregon has said she will attend our March meeting.

Treasurer’s Report

Jody Heady

- Jody requested a list of current Chapter members to identify new and disappearing members.
- Jody suggested that greeters be set up at each Chapter meeting to greet new members and assist speakers.
- Jody proposed an idea of a 3-tier payment structure for Chapter meetings as a way to generate some additional revenue: one cost for program and a CEU credit, one for program and dinner (typically for non-AIA members not needing CEU credits), and one for program, CEU credit, and dinner.

Secretary’s Report

No secretary

- Scott offered to take meeting minutes until a Secretary is identified.
- Eric stressed importance of finding a Secretary since in the past this person has been in charge of the Register-Guard insert.
- Jody noted it is important to let people who might volunteer to be on the Board the expectations of responsibilities and perhaps to separate out the Secretary duties from the R-G Insert chair duties to help draw volunteers..

Director’s Report

Andika Murandi

- Not in attendance.

- Scott noted that Andika has a trial version of the Dreamweaver software needed to update the website. Scott asked Heidi to follow up with Andrew about Lane Arts purchasing a copy of this software for the Chapter.

Associate Director's Report

Lana Sadler

- Lana has an intern meeting set up for tomorrow to discuss the IDP and ARE process.
- A representative from the Oregon Board of Architect Examiners was set to come to the UO to give a presentation but this date keeps slipping. Lana is looking into have UO, AIAS, and AIA/SWO collaborating to set up meeting for this representative to come down to Eugene.
- Lana noted the importance of the Board to send out thank you notes to people who volunteer or offer to speak to our Chapter.

Past President's Report

Scott Stolarczyk

- Scott passed out a draft copy of the 2006 budget. There was no time to review and approve this budget. Scott suggested this be placed at the top of the agenda for the March meeting.
- Scott noted he is working with Andrew to be sure that entries in last years accounting accurately reflect where money came and went. One item of question is a notable increase in the money listed as Local Affiliates Dues.

Adjournment

- Meeting adjourned at 5:20 pm.
- The next Board meeting is planned for 4:00 Wednesday, March 15, 2006 at Lane Arts Council.

Respectfully submitted,
Scott Stolarczyk, AIA