



AIA Southwestern Oregon

Board of Directors Meeting Minutes

April 16, 2008 Revised

Chapter Headquarters, Midtown Arts Center 1590 Willamette St: Eugene, OR

Meeting Place: Actors Cabaret

Board Members 2008:

| | Initials | Present: |
|--|-----------------|-----------------|
| President: W. Jody Heady, AIA jody@heady-architect.net / jheady@hacsa.net | JH | x |
| President-Elect: Randy Nishimura, AIA rnishimura@robertsonsherwood.com | RN | x |
| Secretary: Paul Dustrud, AIA dustrud@dustrudarchitecture.com | PD | x |
| Treasurer: Kurt Albrecht, AIA cba@rio.com | KA | x |
| Director: Jean Duffett, AIA jduffett@berryarch.com | JD | x |
| Associate Director: Becky Thomas, Associate AIA bthomas@robertsonsherwood.com | BT | x |
| Past President: Eric Gunderson, AIA egunderson@pivotarchitecture.com | EG | x |
| Web Master: Jessica Gracie jgracie@pivotarchitecture.com | JG | |
| AIAS Associate _____ | | |
| Administrator | | |
| Component Executive: Don Kahle dk4aja@gmail.com | DK | x |
| Other Attendees: | | |
| Oregon AIA Delegate: Bill Sieder | BS | x |

Initials indicated within the body of the minutes represent action items by that board member.

The Minute report contained within is not a literal transcript of the meeting; however the Chapter has now begun to digitally record the meetings and may be accessed at the chapter headquarters.

Minutes reflect action items only; reference the Presidents agenda for additional information.

Meeting called to order previous meeting minutes approved with corrections.

President Report: JH

Regarding the AIA elections in Boston in May: Voted to allow one delegate from local chapter to represent and vote in election for the membership.

MatriArch's exhibit: has not found any traction, tabled pursuing exhibit unless something happens.

Scholarships: Moved to pursue scholarship funding on annual basis, amount yet to be determined. 1,000\$ seemed doable.

AIA National to provide some staff for local training: RH to call Nicole Babwar for more information.

AIA/SWO Board Meeting Minutes Created on 6/10/2008 10:33:08 AM

JH reminds the board of our ethical duty to notify our members of the dues 'over-payment' regarding volunteering vs. paying larger dues.

President Elect Report RN:

May Program: RN to call, Jim Robertson; Michael Fifield and Mark Gillem to remain as fall back potential. Gift Certificates have been offered as raffled door prizes for each meeting until they are depleted. Program Sponsorship: Recruit younger chapter members to assist with pursuing sponsors.

Treasurer Report: KA

Nothing new to report.

Secretary Report: PD

Nothing new to report

Director Report: JD

JD to call some members and ask how they would like to be notified about the programs, seems that personal contact does help attendance, perhaps some market research would be helpful. Look into paying for meetings on-line (Pay Pal etc). Tracking of no-shows might also be helpful.

Associate Director Report: BT

Grant written for funding of intern library: \$500. Nice work!
Approved spending \$500 for library from General fund ASAP, authorized to enclose letter to that effect in grant application. Will pursue asking firms for donations to round out total of \$1500.

AIAS President:

Not Present

Past President EG

Requested that chapter defray costs for Don to attend Oregon Design Conference, Approved with one dissenter, JH.
Requested that we learn more about PSU's efforts on Architecture school prior to adopting a position. EG suggested that he and JH represent the AIA with the ODOT I-5 Bridge committee. Approved.
EG to confirm that Joan Stapelton will work on RG insert.

Component Executive:

Budget: 20% ahead of last year.
Phone: Voted to add cell phone line, details for future usage deemed adequate, approved.
Voted to make changes to web domain location for savings, approved.

WebMaster: JG

Not Present.

Committees: Currently under way.

By Laws Committee to be formed by end of Feb.
Budget Committee, tabled review, solvent at moment.
Craftsmanship Awards: JH interim Chair, no report.
Peoples Choice Awards: Kurt to start recruiting for Chair.
Design Awards 2009: No action.
PNW-AIASWO Refer to Presidents Agenda, committee needs to begin process.
Committee updates Refer to Presidents Agenda for details, no new action.

Adjourned: Next meeting time: 4:00 pm, Wednesday, May 21, 2008 at ACT

Respectfully submitted, Paul Dustrud, AIA, Secretary AIASWO 2008