



AIA Southwestern Oregon

Board of Directors Meeting Minutes

June 18, 2008

Chapter Headquarters, Midtown Arts Center 1590 Willamette St: Eugene, OR

Meeting Place: Actors Cabaret

Board Members 2008:

	Initials	Present:
President: W. Jody Heady, AIA jody@heady-architect.net / jheady@hacsa.net	JH	x
President-Elect: Randy Nishimura, AIA rnishimura@robertsonsherwood.com	RN	x
Secretary: Paul Dustrud, AIA dustrud@dustrudarchitecture.com	PD	x
Treasurer: Kurt Albrecht, AIA cba@rio.com	KA	x
Director: Jean Duffett, AIA jduffett@berryarch.com	JD	x
Associate Director: Becky Thomas, Associate AIA bthomas@robertsonsherwood.com	BT	x
Associate Director Hopeful: Mariko Blessing, Associate AIA mariko@2-form.com	MB	x
Past President: Eric Gunderson, AIA egunderson@pivotarchitecture.com	EG	x
Web Master: Jessica Gracie jgracie@pivotarchitecture.com	JG	
AIAS Associate _____		
Administrator		
Component Executive: Don Kahle dk4aia@gmail.com	DK	x

Initials indicated within the body of the minutes represent action items by that board member.

The Minute report contained within is not a literal transcript of the meeting; however the Chapter has now begun to digitally record the meetings and may be accessed at the chapter headquarters. (This meeting was not recorded however)

Minutes reflect action items only; reference the Presidents agenda for additional information. Attached

Meeting called to order previous meeting minutes approved with corrections.

President Report: JH

- ? Alaska Invitation for juried design awards, Panel is being discussed, consider including: Michael Fifield, Christine Theodropulous, Otto Poticha, ...others?
- ? Thumb drives were a hit for graduating students, obtain more?
- ? Discussed contest for slogan for 2010 PNW conference
- ? Determined that Professional graphic artist would be best suited for actual graphic package.

- ? Voted that 2 gift certificates would be used for the slogan contest.
- ? As Board members entitled to travel to conferences will be unused for 2010 conference, suggested that entrance fees be waived to local conference.
- ? Charrette for EWEB/City site was discussed at end of meeting.

President Elect Report RN:

- ? October Program to discuss Riverfront.
- ? Seems that the Food situation has been upgraded for the picnic.
- ? Discussed Meeting in Corvallis (August) engaging members there.
- ? Discussed insert for Newspaper, determined there was not enough support.
- ? November meeting, checked to make certain it was not the night before Thanksgiving.
- ? Discussed charging for guests at meetings, policy not concluded.

Treasurer Report: KA

- ? Noted that the web needed to be cleaned up, the list of members had not been updated and information is incorrect.
- ? People's Choice: will begin soliciting for Volunteers.

Secretary Report: PD

- ? Has not decided if will continue on board next year, will decide before November.

Director Report: JD

- ? Will take notes for July meeting (PD away)
- ? Report issued after meeting indicate there are 100 or so Non-AIA architects in chapter area, Recruitment Letter subsequently passed around for review.
- ? Determined that Directors role is more accurately described as "Director of Membership" and that efforts for that position would be focused on recruitment of members and volunteers.

Associate Director Report: BT

- ? ARE material donation have already hit 1,050 and looks to keep increasing. Letter of thanks going out.
- ? Policy of members only using ARE library was determined.
- ? Introduced Mariko Blessing as interim Assoc. Director to potentially complete year, due to maternity.

AIAS President:

Not Present

Past President EG

- ? PSU issue Moot, no further discussion.
- ? I-5 Willamette Bridge committee met, looks like design of Thru Arch was the overall consensus, now hot to keep the pressure on.
- ? Past Presidents, (Community Affairs) meetings are proving to be useful, settled on informal naming as "Dead Presidents" to keep it light...
- ? Has updated on AIA150 Scholarships, will get authorization to send the checks, should provide official letter along with checks to recipients from committee chair.

Component Executive:

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- ? Appreciation Dinner at CoHo bistro would not have agenda...(was a good time).
- ? Discussed how best to keep the Executive up on AIA overall goals, meetings and events. Seems to warrant spending money to send DK to training and events More discussion needed.
- ? Set training allowance to be used at DK discretion, to be discussed.
- ? Will make efforts to have website overhauled.
- ? Waiting on AIA number to obtain better equipment.
- ? Heading to Iraq on social effort (best of luck and be safe).
- ? RG insert needs to be done and ready for print by 10th of August.

WebMaster: JG

Not Present.

Discussion:

- ? Charette vs. Design competition:
 - o EWEB site and City site at River front have great potential, need to decide how best to serve the public and the membership.
 - o City has funds for use
 - o John Rowell is gearing up for a studio this fall, if he is to include his studio in the Charrette, he needs to be contacted immediately as he is formatting his studio now.
 - o JH proposed a competition open to ...AIA members, the public, the world?
 - ✍ Use funds for prize.
 - o KA Suggested that the funds should be funneled through the chapter for the charette so that it is a source of revenue.
- ? More discussion...and soon.
- ? JH to call Nan Lawrence to get a better feel for what the city would need after the project is completed.
- ? EG, JH and RN, may all meet with Nan.
- ? Need to recruit a champion for the Charrette or Competition regardless.

Committees: Currently under way and needing volunteers and chairs!!

By Laws Committee No report

Budget Committee, No report

Craftsmanship Awards: JH interim Chair, See Agenda

Peoples Choice Awards: See Agenda

Design Awards 2009: See Agenda

PNW-AIASWO Refer to Presidents Agenda

Committee updates Refer to Presidents Agenda for details, no new action.

Adjourned: Next meeting time: 4:00 pm, Wednesday, July 16, 2008 at Armitage Park

Respectfully submitted, Paul Dustrud, AIA, Secretary AIASWO 2008

Presidents Agenda Attached for reference:



AIA Southwestern Oregon

Board of Directors Meeting Agenda

18 June 2008

4:00 – 5:30 PM

ACT (Actors Cabaret Theater) 10th & Willamette

A. Review and Approval of past board meeting minutes.

May 2008 Minutes

B. New Business

C. Board Member Reports

1. President W. Jody Heady, AIA
 - ? AIA-Alaska Design Awards – Jury Panel being set
 - ? Update on Architecture Graduate thumb-drives / U of O
 - ? 2010 Theme Slogan Contest Discussion
 - ? Regional funds for P&NW Conference Travel
 - ? Proposed City sponsored Charrette (move to end of Board Members Reports)

2. President-Elect Randy Nishimura, AIA
 - ? Programs update / July Picnic / Corvallis Chapter Meeting / other
 - ? Update on AIA-National offer to provide AIA-Nation staff for local meeting.
 - ? Corvallis Members Discussions

3. Treasurer Kurt Albrecht, AIA
 - ? Report

4. Secretary Paul Dustrud, AIA
 - ? Report

5. Director Jean Duffett, AIA
 - ? Update on Members, AIA, Affiliate, & Associate?

6. Associate Director Becky Thomas
 - ? Report

7. Past-President Eric Gunderson, AIA

- ? Update on plans for PSU to add a Master of Architecture Program?
- ? Update I-5 Willamette River Bridge ~ AIA-SWO Representative
- ? Update on Community Affairs Committee

8. Chapter Executive Don Kahle

- ? Financial Statement
- ? Web hosting Update

D. Auxiliary Reports

1. Proposed City Riverfront Charrette

- a) Design Contest? (\$5,000 prize?)
- b) Champion / Chair
- c) More info / RFP for Urban Design Firm from City for parallel work?

2. AIAS President Report

- a) See President's Report

E. Committee Reports

1. Community Affairs Committee (See Past-President Report)

2. AIA 150 Committee (No Report)

3. AIA-SWO Bylaws Committee (No Report) Revised target date: End of July for Draft Bylaws

4. Budget Committee (No Report) Regional Conference Fees not yet set by AIA-Honolulu

5. Craftsmanship Awards – 2008 (No Report) Revised target date: Next Report set for July Board Meeting

6. People's Choice Awards

- a) Update ?
- b) Interim Chair: Kurt Albrecht

7. Design Awards for 2009

- a) Begin announcements at end of year 2008

8. 2010 – Pacific & Northwest Regional Conference (AIA-SWO host)

- a) Theme / Slogan Contest Discussion (see President's Report)
- b) Next Report via July Presidents Message

9. EWEB River Front & City of Eugene Riverfront Committee

- a) See Past-President Report for EWEB
- b) See Auxiliary Report for City Riverfront

10. Program Committee

- a) Program Sponsors (Randy & Don update)

11. Web Site Committee

- a) See Don Kahle's Report
- b) Web Master Report