



# AIA Southwestern Oregon

## Board of Directors Meeting Minutes

June 18, 2008

**Chapter Headquarters, Midtown Arts Center 1590 Willamette St: Eugene, OR**

**Meeting Place: Actors Cabaret**

**Board Members 2008:**

	<b>Initials</b>	<b>Present:</b>
President: W. Jody Heady, AIA <a href="mailto:jody@heady-architect.net">jody@heady-architect.net</a> / <a href="mailto:jheady@hacsa.net">jheady@hacsa.net</a>	JH	x
President-Elect: Randy Nishimura, AIA <a href="mailto:rnishimura@robertsonsherwood.com">rnishimura@robertsonsherwood.com</a>	RN	x
Secretary: Paul Dustrud, AIA <a href="mailto:dustrud@dustrudarchitecture.com">dustrud@dustrudarchitecture.com</a>	PD	x
Treasurer: Kurt Albrecht, AIA <a href="mailto:cba@rio.com">cba@rio.com</a>	KA	x
Director: Jean Duffett, AIA <a href="mailto:jduffett@berryarch.com">jduffett@berryarch.com</a>	JD	x
Associate Director: Becky Thomas, Associate AIA <a href="mailto:bthomas@robertsonsherwood.com">bthomas@robertsonsherwood.com</a>	BT	x
Associate Director Hopeful: Mariko Blessing, Associate AIA <a href="mailto:mariko@2-form.com">mariko@2-form.com</a>	MB	x
Past President: Eric Gunderson, AIA <a href="mailto:egunderson@pivotarchitecture.com">egunderson@pivotarchitecture.com</a>	EG	x
Web Master: Jessica Gracie <a href="mailto:jgracie@pivotarchitecture.com">jgracie@pivotarchitecture.com</a>	JG	
AIAS Associate _____		
<b>Administrator</b>		
Component Executive: Don Kahle <a href="mailto:dk4aia@gmail.com">dk4aia@gmail.com</a>	DK	x

**Initials indicated within the body of the minutes represent action items by that board member.**

**The Minute report contained within is not a literal transcript of the meeting; however the Chapter has now begun to digitally record the meetings and may be accessed at the chapter headquarters. (This meeting was not recorded however)**

Minutes reflect action items only; reference the Presidents agenda for additional information. Attached

***Meeting called to order previous meeting minutes approved with corrections.***

**President Report: JH**

- ? Alaska Invitation for juried design awards, Panel is being discussed, consider including: Michael Fifield, Christine Theodropulous, Otto Poticha, ...others?
- ? Thumb drives were a hit for graduating students, obtain more?
- ? Discussed contest for slogan for 2010 PNW conference
- ? Determined that Professional graphic artist would be best suited for actual graphic package.

- ? Voted that 2 gift certificates would be used for the slogan contest.
- ? As Board members entitled to travel to conferences will be unused for 2010 conference, suggested that entrance fees be waived to local conference.
- ? Charrette for EWEB/City site was discussed at end of meeting.

**President Elect Report RN:**

- ? October Program to discuss Riverfront.
- ? Seems that the Food situation has been upgraded for the picnic.
- ? Discussed Meeting in Corvallis (August) engaging members there.
- ? Discussed insert for Newspaper, determined there was not enough support.
- ? November meeting, checked to make certain it was not the night before Thanksgiving.
- ? Discussed charging for guests at meetings, policy not concluded.

**Treasurer Report: KA**

- ? Noted that the web needed to be cleaned up, the list of members had not been updated and information is incorrect.
- ? People's Choice: will begin soliciting for Volunteers.

**Secretary Report: PD**

- ? Has not decided if will continue on board next year, will decide before November.

**Director Report: JD**

- ? Will take notes for July meeting (PD away)
- ? Report issued after meeting indicate there are 100 or so Non-AIA architects in chapter area, Recruitment Letter subsequently passed around for review.
- ? Determined that Directors role is more accurately described as "Director of Membership" and that efforts for that position would be focused on recruitment of members and volunteers.

**Associate Director Report: BT**

- ? ARE material donation have already hit 1,050 and looks to keep increasing. Letter of thanks going out.
- ? Policy of members only using ARE library was determined.
- ? Introduced Mariko Blessing as interim Assoc. Director to potentially complete year, due to maternity.

**AIAS President:**

Not Present

**Past President EG**

- ? PSU issue Moot, no further discussion.
- ? I-5 Willamette Bridge committee met, looks like design of Thru Arch was the overall consensus, now hot to keep the pressure on.
- ? Past Presidents, (Community Affairs) meetings are proving to be useful, settled on informal naming as "Dead Presidents" to keep it light...
- ? Has updated on AIA150 Scholarships, will get authorization to send the checks, should provide official letter along with checks to recipients from committee chair.

**Component Executive:**

AIA/SWO Board Meeting Minutes Created on 7/2/2008 10:58:55 AM

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- ? Appreciation Dinner at CoHo bistro would not have agenda...(was a good time).
- ? Discussed how best to keep the Executive up on AIA overall goals, meetings and events. Seems to warrant spending money to send DK to training and events More discussion needed.
- ? Set training allowance to be used at DK discretion, to be discussed.
- ? Will make efforts to have website overhauled.
- ? Waiting on AIA number to obtain better equipment.
- ? Heading to Iraq on social effort (best of luck and be safe).
- ? RG insert needs to be done and ready for print by 10<sup>th</sup> of August.

**WebMaster: JG**

Not Present.

**Discussion:**

- ? Charette vs. Design competition:
  - o EWEB site and City site at River front have great potential, need to decide how best to serve the public and the membership.
  - o City has funds for use
  - o John Rowell is gearing up for a studio this fall, if he is to include his studio in the Charrette, he needs to be contacted immediately as he is formatting his studio now.
  - o JH proposed a competition open to ...AIA members, the public, the world?
    - ✍ Use funds for prize.
  - o KA Suggested that the funds should be funneled through the chapter for the charette so that it is a source of revenue.
- ? More discussion...and soon.
- ? JH to call Nan Lawrence to get a better feel for what the city would need after the project is completed.
- ? EG, JH and RN, may all meet with Nan.
- ? Need to recruit a champion for the Charrette or Competition regardless.

**Committees: Currently under way and needing volunteers and chairs!!**

By Laws Committee No report

Budget Committee, No report

Craftsmanship Awards: JH interim Chair, See Agenda

Peoples Choice Awards: See Agenda

Design Awards 2009: See Agenda

PNW-AIASWO Refer to Presidents Agenda

Committee updates Refer to Presidents Agenda for details, no new action.

**Adjourned: Next meeting time: 4:00 pm, Wednesday, July 16, 2008 at Armitage Park**

Respectfully submitted, Paul Dustrud, AIA, Secretary AIASWO 2008

*Presidents Agenda Attached for reference:*



# AIA Southwestern Oregon

## Board of Directors Meeting Agenda

**18 June 2008**

4:00 – 5:30 PM

ACT (Actors Cabaret Theater) 10<sup>th</sup> & Willamette

**A. Review and Approval of past board meeting minutes.**

May 2008 Minutes

**B. New Business**

**C. Board Member Reports**

1. President W. Jody Heady, AIA
  - ? AIA-Alaska Design Awards – Jury Panel being set
  - ? Update on Architecture Graduate thumb-drives / U of O
  - ? 2010 Theme Slogan Contest Discussion
  - ? Regional funds for P&NW Conference Travel
  - ? Proposed City sponsored Charrette (move to end of Board Members Reports)
  
2. President-Elect Randy Nishimura, AIA
  - ? Programs update / July Picnic / Corvallis Chapter Meeting / other
  - ? Update on AIA-National offer to provide AIA-Nation staff for local meeting.
  - ? Corvallis Members Discussions
  
3. Treasurer Kurt Albrecht, AIA
  - ? Report
  
4. Secretary Paul Dustrud, AIA
  - ? Report
  
5. Director Jean Duffett, AIA
  - ? Update on Members, AIA, Affiliate, & Associate?
  
6. Associate Director Becky Thomas
  - ? Report
  
7. Past-President Eric Gunderson, AIA

- ? Update on plans for PSU to add a Master of Architecture Program?
- ? Update I-5 Willamette River Bridge ~ AIA-SWO Representative
- ? Update on Community Affairs Committee

8. Chapter Executive Don Kahle

- ? Financial Statement
- ? Web hosting Update

## D. Auxiliary Reports

### 1. Proposed City Riverfront Charrette

- a) Design Contest? (\$5,000 prize?)
- b) Champion / Chair
- c) More info / RFP for Urban Design Firm from City for parallel work?

### 2. AIAS President Report

- a) See President's Report

## E. Committee Reports

### 1. Community Affairs Committee (See Past-President Report)

### 2. AIA 150 Committee (No Report )

### 3. AIA-SWO Bylaws Committee (No Report) Revised target date: End of July for Draft Bylaws

### 4. Budget Committee (No Report) Regional Conference Fees not yet set by AIA-Honolulu

### 5. Craftsmanship Awards – 2008 (No Report) Revised target date: Next Report set for July Board Meeting

### 6. People's Choice Awards

- a) Update ?
- b) Interim Chair: Kurt Albrecht

### 7. Design Awards for 2009

- a) Begin announcements at end of year 2008

### 8. 2010 – Pacific & Northwest Regional Conference (AIA-SWO host)

- a) Theme / Slogan Contest Discussion (see President's Report)
- b) Next Report via July Presidents Message

### 9. EWEB River Front & City of Eugene Riverfront Committee

- a) See Past-President Report for EWEB
- b) See Auxiliary Report for City Riverfront

**10. Program Committee**

- a) Program Sponsors (Randy & Don update)

**11. Web Site Committee**

- a) See Don Kahle's Report
- b) Web Master Report