



AIA Southwestern Oregon

Board of Directors Meeting Minutes

August 18, 2009

Chapter Headquarters, Midtown Arts Center 1590 Willamette St: Eugene, OR
Meeting Place: Midtown Arts Center

Board Members 2009:

<u>Present:</u>	<u>Initials:</u>	<u>Position/Name:</u>	<u>Email:</u>
<input checked="" type="checkbox"/>	RN	President: Randy Nishimura, AIA	rnishimura@robertsonsherwood.com
<input type="checkbox"/>	MF	President Elect: Michael Fifield, AIA	mef@uoregon.edu
<input checked="" type="checkbox"/>	JH	Past President: Jody Heady	jody@heady-architect.net / jheady@hacsa.us
<input checked="" type="checkbox"/>	KT	Secretary: Kari Turner, AIA	kturner@pivotarchitecture.com
<input checked="" type="checkbox"/>	PD	Treasurer: Paul Dustrud, AIA	dustrud@dustrudarchitecture.com
<input checked="" type="checkbox"/>	PE	Director: Paul Edlund, AIA	pauledlund@msn.com
<input checked="" type="checkbox"/>	MB	Associate Director: Mariko Blessing, Associate AIA	mariko@2-form.com
<input checked="" type="checkbox"/>	EB	Web Master: Erik Bishoff	ebishoff@pivotarchitecture.com
<input type="checkbox"/>		AIAS Associate:	
<input type="checkbox"/>	BS	Oregon AIA Delegate: Bill Seider	bseider@pivotarchitecture.com
<u>Administrator</u>			
<input checked="" type="checkbox"/>	DK	Component Executive: Don Kahle	dk4aia@gmail.com

Initials indicated within the body of the minutes represent action items by that board member.

The Minute report contained within is not a literal transcript of the meeting but attempts to capture the spirit and intent of the discussion.

Meeting called to order: July Minutes Approved.

Consent Agenda Accepted with revision noted below

Under AIA Fellowship Nomination Committee it was noted that "the chapter" has not submitted the nomination for 2009 Medal of Honor – the submission is being made by others.

Please reference the Consent agenda distributed prior to the meeting for additional information. In an attempt to streamline the meetings, a consent agenda is being utilized for board reports and other regular business. The intent is to allow more time for discussion on other items.

General Agenda

The President and Pas-President need to sign the Region Conference agreement. A motion was made and passed giving them direction to sign it.

A. Election of Board Members:

- The suggestion has been made to move the election to November instead of October since the October meeting will be the Design Awards.
- The nominating committee has not convened yet; Randy, Paul E., Jody, and Michael will be the committee.
- The committee will propose a slate to be posted by the Secretary before the September meeting. Nominations will also be accepted from the floor at the September meeting.

- *Resolution: The election will occur at the November meeting.*

B. Region Associate Director Nomination:

- Two people have come forward as possibly interested; Shawn Jenkins and Michael Soraci.
- Randy will follow-up with both of them to find out more about their interest level and why they are interested in the position so he can make a nomination at Regional.

C. Separate Accounting for 2010 Conference:

- The 2010 committee would like to be able to hire Don K. for conference specific activities outside of his duties for the chapter. There is no conflict as Don is a contractor and not an employee of the chapter.
- To maintain clean book keeping it was suggested that the 2010 committee open a separate account.
- *Motion: Open a separate account for the 2010 conference. Passed. Jim Robertson will open the account.*

D. Expanded/better office space:

- There is an additional room available at the MAC.
- It seems like the extra space is not needed nor is it in the budget.
- Issue was dropped.

E. On-Line voting for People's Choice:

- Don K. proposed that on-line voting could be possibly wrapped into the AIA insert negotiations with the Register Guard. On-line voting would be through the RG website and would cost about \$1000 to set up.
- Don is proposing to negotiate that we get on-line voting for 2010 and 2011 at no extra charge.
- There is no way to limit how many times a person can vote on-line but it does further the mission of having more people look at Architecture. The voting could be more of a poll rather than a vote.
- *Motion: Authorize up to \$1000 for at least 2 years for on-line polling for People's Choice as determined by the People's Choice Committee. Passed.*

F. 2101 AIA-SWO Chapter Dues:

- Don K. has proposed a change in dues structure in order to encourage volunteering for the 2010 Conference. The basic strategy is to make the volunteer rate 1/2 of the regular rate.

<u>2009 Dues</u>		<u>2010 Dues</u>	
Architect	\$200	Architect	\$220
Architect Volunteer	\$130	Architect Volunteer	\$110
Associate	\$80	Associate	\$80
Associate Volunteer	\$20	Associate Volunteer	\$40

- Randy has recently been "policing" those who took the volunteer discount and asking them to do some volunteering.
- Approximately 20% of the membership currently take the volunteer rate.
- "Out of Eugeners" can do volunteer work within their own area.
- There was concern about the perception of raising rates in lean times.
- There was also concern that the Associate rate is still quite high based on the National costs. Mariko will do some investigation.
- Topic was tabled until next month.

G. Dinner and Program Cost:

- There has been discussion of providing more perceived benefits to members while also needing to adjust dinner costs to match actual costs.

- The new credit card machine will help speed things up at the front which should help eliminate unpaid meals.
- Paul E. noted that a pre-paid punch card idea did not work in the past.
- There was also discussion of providing 1 year of free dinners for new members.
- *Motion: Raise typical rate to \$20 per person. Provide a 10% discount to members to effectively lower their cost to \$18. Cost to interns, students, and newly licensed (within three years) to be \$10. The new costs are to take effect at the September meeting. AIA members and associates traveling more than 35 miles from Eugene/Springfield are free. The motion was approved.*

H. Allied Memberships:

- Allied membership is a good area for chapter growth and a good way to expand our influence and increase our funds.
- Don K. proposed raising the annual rate from \$50 to \$80 but include the cost of 2 dinners with the \$80 rate.
- Allied members will also receive the member rate for the regular meetings.
- *Motion: Increase the Allied rates as noted above. Motion approved.*

I. Lapsed Members:

- No discussion.

J. AIA 150 Legacy Scholarships:

- This is a \$150 scholarships to be awarded to 2 students nominated by the UO faculty.
- The scholarship is slated to be awarded at the June meeting but concern was expressed that this schedule doesn't work well with the academic schedule and it might be better to award in Spring.
- There was also some discussion of changing the name of the scholarship but it was dropped.
- *Motion: Award this year's scholarships in October but look at awarding future scholarships in the Spring. Motion approved.*

K. Website Maintenance:

- Some people are interested in having a message board option on the website. Erik will see if there is software available at no cost. The software would ideally have a function to include a moderators.
- The member information part of the website is outdated and needs to be cleaned-up. Is there a way to tie it to the member database?
- *Action: Erik will see if there is software available at no cost for a message board and look into updating the member information.*

Other items:

1. Gabe Greiner would like to apply for the Grassroots sponsorship.

- *Motion: Nominate Gabe for sponsorship for Grassroots. Motion approved. Randy will write a letter.*

Adjourned: Next meeting time: 4:00 pm, Wednesday, September 23. The Actor's Cabaret.

Respectfully submitted, Kari Turner, AIA, Secretary AIA-SWO 2009