



AIA Southwestern Oregon

Board of Directors Meeting Minutes

July 22, 2009

Chapter Headquarters, Midtown Arts Center 1590 Willamette St: Eugene, OR

Meeting Place: Midtown Arts Center

Board Members 2009:

<u>Present:</u>	<u>Initials:</u>	<u>Position/Name:</u>	<u>Email:</u>
<input checked="" type="checkbox"/>	RN	President: Randy Nishimura, AIA	mishimura@robertsonsherwood.com
<input checked="" type="checkbox"/>	MF	President Elect: Michael Fifield, AIA	mef@uoregon.edu
<input checked="" type="checkbox"/>	JH	Past President: Jody Heady	jody@heady-architect.net / jheady@hacsa.us
<input checked="" type="checkbox"/>	KT	Secretary: Kari Turner, AIA	kturner@pivotarchitecture.com
<input type="checkbox"/>	PD	Treasurer: Paul Dustrud, AIA	dustrud@dustrudarchitecture.com
<input checked="" type="checkbox"/>	PE	Director: Paul Edlund, AIA	pauledlund@msn.com
<input checked="" type="checkbox"/>	MB	Associate Director: Mariko Blessing, Associate AIA	mariko@2-form.com
<input type="checkbox"/>	EB	Web Master: Erik Bishoff	ebishoff@pivotarchitecture.com
<input type="checkbox"/>		AIAS Associate:	
<input type="checkbox"/>	BS	Oregon AIA Delegate: Bill Seider	bseider@pivotarchitecture.com
<u>Administrator</u>			
<input checked="" type="checkbox"/>	DK	Component Executive: Don Kahle	dk4aia@gmail.com

Initials indicated within the body of the minutes represent action items by that board member.

The Minute report contained within is not a literal transcript of the meeting; however the Chapter has now begun to digitally record the meetings and may be accessed at the chapter headquarters.

Meeting called to order: June Minutes Approved.

Consent Agenda Accepted

Please reference the Consent agenda distributed prior to the meeting for additional information. In an attempt to streamline the meetings, a consent agenda is being utilized for board reports and other regular business. The intent is to allow more time for discussion on other items.

General Agenda

A. Message Board on AIA-SWO website:

- It's been suggested by some that message board would make the website more interactive.
- It would require some set-up to make it work and the Board wondered if an emerging professional would be interested in taking it on. It was also suggested that John Lawless (one of the people who suggested the idea) might be able to set it up.
- *Resolution: Randy will contact John to see if he is willing to take on the task.*

B. Oregon Design Conference / 2010 Region Conference strategy:

- The suggestion to assess a \$20.10 fee on all AIA state memberships in order to fund a discount for state members to attend the Region Conference was presented at the last AIA Oregon meeting. It was met with mostly opposition.
- A second idea to provide a discount to members who signed up in advance for both conference was also discussed with a few more in favor. AIA Oregon was willing to defray any budget

shortfalls that either conference may incur based on the discount.

- The 2010 Committee was tasked with coming up with a more refined proposal to present formally at the September AIA Oregon meeting. A \$100 discount for both was discussed.

C. AIA-SWO attendance at Region Conference in Anchorage:

- Randy, Michael, and Don K. Are planning to attend. The budget has \$2000 allocated for Randy and Michael.
- The budget has approximately \$2000 remaining and it was suggested that the money be used to defer the costs of Paul D. and Jody to attend since they are leading the planning efforts for the next Region Conference. The money could be used to pay registration fees or similar level of stipend.

D. AIA sponsorship opportunities strategy:

- Don K. and Renee are working on a strategy and a brochure.

E. LEED Study Guide for AIA-SWO intern library:

- The LEED reference guide is \$150.
- ARE materials are currently up to date and there is money in the current budget to purchase materials. Concern was expressed about not allowing money to roll-over because the ARE materials are expensive when they do need to be updated.
- Paul E. also suggested the CSI Project Resource Manual may be a good addition to the library.
- *Action: Mariko to purchase LEED reference guide.*

F. College of Fellows Emerging Professionals Component Grants:

- The Emerging Professionals group is meeting next week and will discuss.

G. AIA member lapel pins:

- The idea of having something to acknowledge new members or newly licensed professionals was discussed. Although lapel pins may not be the appropriate item, the concept was supported in theory.
- Lapel pins are no longer given out by National.
- The least that could be done would be to make sure new members are introduced and announced at meetings. A further idea would be to provide free dinner at the chapter meetings for the first year.
- This topic is something that could be addressed by a Membership Committee.
- *Action: Randy to contact Jean Duffett to see if she would be willing to again lead a membership committee.*

H. Grassroots and Leadership Conference Sponsorships:

- There is money for emerging professionals available to allow newer members to attend conference.
- *Motion: Mariko will take the information to the emerging professionals group.*

I. Northwest & Pacific Region Medal of Honor nomination:

- Christine Theodoropolis at the UO has nominated Otto Poticha. The nomination was discussed. No Board action is needed at this time.

Other items:

None

Adjourned: Next meeting time: 4:00 pm, Wednesday, August 19. Location to be determined.

Respectfully submitted, Kari Turner, AIA, Secretary AIA-SWO 2009

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