



AIA Southwestern Oregon

Board of Directors Meeting Minutes

May 20, 2009

Chapter Headquarters, Midtown Arts Center 1590 Willamette St: Eugene, OR

Meeting Place: Actors Cabaret, Eugene, Oregon

Board Members 2009:

<u>Present:</u>	<u>Initials:</u>	<u>Position/Name:</u>	<u>Email:</u>
<input checked="" type="checkbox"/>	RN	President: Randy Nishimura, AIA	rnishimura@robertsonsherwood.com
<input checked="" type="checkbox"/>	MF	President Elect: Michael Fifield, AIA	mef@uoregon.edu
<input checked="" type="checkbox"/>	JH	Past President: Jody Heady	jody@heady-architect.net / jheady@hacsa.us
<input type="checkbox"/>	EG	Acting-Past President: Eric Gunderson, AIA	egunderson@pivotarchitecture.com
<input checked="" type="checkbox"/>	KT	Secretary: Kari Turner, AIA	ktturner@pivotarchitecture.com
<input checked="" type="checkbox"/>	PD	Treasurer: Paul Dustrud, AIA	dustrud@dustrudarchitecture.com
<input checked="" type="checkbox"/>	PE	Director: Paul Edlund, AIA	pauledlund@msn.com
<input checked="" type="checkbox"/>	MB	Associate Director: Mariko Blessing, Associate AIA	mariko@2-form.com
<input type="checkbox"/>	EB	Web Master: Erik Bishoff	ebishoff@pivotarchitecture.com
<input type="checkbox"/>		AIAS Associate:	
<input type="checkbox"/>	BS	Oregon AIA Delegate: Bill Seider	bseider@pivotarchitecture.com
<u>Administrator</u>			
<input checked="" type="checkbox"/>	DK	Component Executive: Don Kahle	dk4aia@gmail.com

Initials indicated within the body of the minutes represent action items by that board member.

The Minute report contained within is not a literal transcript of the meeting; however the Chapter has now begun to digitally record the meetings and may be accessed at the chapter headquarters.

Meeting called to order: April Minutes Approved, Consent Agenda Approved

Please reference the Consent agenda distributed prior to the meeting for additional information. In an attempt to streamline the meetings, a consent agenda is being utilized for board reports and other regular business. The intent is to allow more time for discussion on other items.

General Agenda

A. Emerging Professionals Group:

- Mariko has met with a few other emerging professionals and they are working to identify their goals and mission.
- There is some desire to expand the group outside of the AIA to other professionals including landscape architects, engineers, interior designers etc. The Board expressed general support for expanding the group.
- There concern that AIA National's grant may be for just AIA groups. The grant application is due in August and the Board encouraged Mariko and the group to focus on the AIA components in the grant application.
- *Action: Mariko will review the grant requirements and let the Board know what action or support is needed.*

B. June Chapter Meeting:

- The primary purpose of the meeting is to say thanks to members who have contributed to recent chapter activities.
- The secondary purpose is to increase attendance at a summer meeting that usually has lower attendance and to solicit member feedback/brainstorming on how the chapter can better serve the membership. ASLA members are invited and may also attend for free.
- Dinner will be free. Attendees must RSVP. 70 is capacity for dinner. If someone RSVP's but doesn't show-up they will be charged – this needs to be noted in the meeting notice.
- The chapter is able to do this with funding from the ODOT bridge charrette.
- *Action: Randy, Michael, and Don to brainstorm other specifics.*

C. Dinner menu options:

- There has been some desire to increase the diversity of menu options each month and possibly increase the general caliber of the food.
- Don provided a list of menu options for the Actor's Cabaret used for another group he is involved with. Don will follow-up with the Actor's Cabaret.
- There was general agreement in expanding the options but keeping costs where they are and that cost of dinner is still a factor on the ability of newer members to participate.
- Motion: It was moved that the Board establish a different price for dinner for associate members, newly licensed members (up to three years), unemployed members, and students. The proposed price at this time is \$10. Guests of those members will be charged the same price. The tiered pricing will start in September. Motion was approved.
- Motion: It was moved that the \$5 price currently being charged to AIA members who attend just the program portion but want to have the credit recorded with AIA be dropped. This will apply in June. Motion was approved.

D. Not used:

E. Identifying future chapter leaders:

- The next Board elections will be in September. Existing Board members should consider their desire to continue.
- *Action: A nominating committee will be formed with Michael (as the next President) taking the lead. They will identify some ideas or goals for the coming Board to use as part of the recruitment strategy.*

F. Corvallis Sustainable Neighborhood Charrette:

- Chick Gerke came to the meeting to request Board/Chapter support for a charrette being planned in Corvallis for June 27. The goal of the charrette is to create a vision of sustainability in a broad sense. This is intended as a ½ day, architects only charrette. A test area/site has already been selected.
- The group putting this on would like planning support and advice from chapter members who have participated or planned charrettes in the past as well as volunteers to participate in the event. They are hoping to have at least 16 architects.
- The Board agreed that they would like to support the group and that this ties directly to a Board goal of providing better outreach to the Corvallis area members.
- The Board offered to help with recruiting sponsors and recording AIA credits, although Chick made it clear that there are members of the planning group who do not want this to be an AIA event.
- The Board thought the content of the charrette could be part of the August meeting in Corvallis.
- Motion: It was moved that the Board support the charrette planning efforts; including up to \$500 in monetary support, and leveraging other options for donations or meeting sponsorship, etc.

Other items:

1. Climate Change seminar June 5:

- The RSVP list for the seminar is at only 15 – we need 50 to break even.
- Randy will announce tonight but we need to try to get more people signed up.

2. Smart Growth conference in Seattle:

- Randy received a letter requesting Board endorsement for a Smart Growth seminar in Seattle. Neither AIA National, nor AIA Seattle was listed as sponsors.
- The Board decided against sending a letter or other form of support.

3. Lapsed Members:

- Don has a list of lapsed members. Each Board member will be assigned a few people to call and verify their status.

Adjourned: Next meeting time: 4:00 pm, Wednesday, June 17th at Actors Cabaret Eugene OR

Respectfully submitted, Kari Turner, AIA, Secretary AIA-SWO 2009