



AIA Southwestern Oregon

Board of Directors Meeting Minutes

October 28, 2009

Chapter Headquarters, Midtown Arts Center 1590 Willamette St: Eugene, OR
Meeting Place: Davis' Restaurant

Board Members 2009:

<u>Present:</u>	<u>Initials:</u>	<u>Position/Name:</u>	<u>Email:</u>
<input checked="" type="checkbox"/>	RN	President: Randy Nishimura, AIA	rnishimura@robertsonsherwood.com
<input checked="" type="checkbox"/>	MF	President Elect: Michael Fifield, AIA	mef@uoregon.edu
<input checked="" type="checkbox"/>	JH	Past President: Jody Heady	jody@heady-architect.net / jheady@hacsa.us
<input checked="" type="checkbox"/>	KT	Secretary: Kari Turner, AIA	kturner@pivotarchitecture.com
<input checked="" type="checkbox"/>	PD	Treasurer: Paul Dustrud, AIA	dustrud@dustrudarchitecture.com
<input checked="" type="checkbox"/>	PE	Director: Paul Edlund, AIA	pauledlund@msn.com
<input checked="" type="checkbox"/>	MB	Associate Director: Mariko Blessing, Associate AIA	mariko@2-form.com
<input type="checkbox"/>	EB	Web Master: Erik Bishoff	ebishoff@pivotarchitecture.com
<input type="checkbox"/>		AIAS Associate:	
<input type="checkbox"/>	BS	Oregon AIA Delegate: Bill Seider	bseider@pivotarchitecture.com
<u>Administrator</u>			
<input checked="" type="checkbox"/>	DK	Component Executive: Don Kahle	dk4aia@gmail.com

Initials indicated within the body of the minutes represent action items by that board member.

The Minute report contained within is not a literal transcript of the meeting but attempts to capture the spirit and intent of the discussion.

Meeting called to order: September Minutes Approved.

Consent Agenda Accepted

Please reference the Consent agenda distributed prior to the meeting for additional information. In an attempt to streamline the meetings, a consent agenda is being utilized for board reports and other regular business. The intent is to allow more time for discussion on other items.

General Agenda

A. New Meeting Sign-in Format

- Mariko and Don suggested that 2-3 Associate members be in charge of the meeting sign-in.
- Mariko has volunteers lined up for the November meeting and is confident she will get volunteers for the December meeting.
- *Motion: Provide free dinner for sign-in volunteers. Passed.*

B. Slate of candidates for 2010 AIA-SWO Board:

- President - Michael Fifield
President Elect: Paul Dustrud
Treasurer: Linn West
Secretary: Patricia Thomas
Directors: Dick Bryant, Mark Gillem, Mariko Blessing

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Associate Director: Shane McCloskey
Past President - Randy Nishimura

C. Preparation of Ballots

- The election will occur at the November meeting since the Design Awards was the October meeting.
- The Secretary (Kari) will provide the ballots, leaving space for write-in candidates for each position.

D. Role of Region Associate Director:

- Shawn Jenkins is the new Region Associate Director. He is already participating in regular region conference calls and is welcome to attend all AIA-SWO Board Meetings. He will check in with Pat Onishi (Senior Director for the Region) to see what other opportunities there are for participation and activity.

E. Attendance at Grassroots:

- Gabe Greiner received Region sponsorship that will cover part of his costs to attend Grassroots. There was discussion about the chapter defraying the remainder of his costs.
- Paul D., Don, and Shawn Jenkins are also planning to attend. Michael is not planning to attend. Should Randy go in Michael's place.
- Don has coordinated with AIA National to present at the conference. National will pay the registration fees for those participating in the presentation.
- *Resolution: The number of people attending and the contribution of funds to Gabe's costs will be reviewed in the future by the 2010 AIA-SWO Board in conjunction with the 2010 budget.*

F. Welcome Pat Onishi:

- Pat Onishi is the Senior Director for the AIA Northwest & Pacific Region attended the meeting. After finishing our general meeting agenda items there was open discussion regarding chapter activities and how the Region might be able to better support small chapters.

Other items:

1. Card Reader for chapter meetings and events:

- Paul D. is working on setting up a new merchant account at a new bank. The new account will provide the card reader for free (versus our existing bank which will charge for use of the card reader).
- *Resolution: Paul will work on the application for the new account and determine who should listed as the account holder.*

Adjourned: Next meeting time: 4:00 pm, Wednesday, November 18. Actor's Cabaret.

Respectfully submitted, Kari Turner, AIA, Secretary AIA-SWO 2009