



# AIA Southwestern Oregon

## Board of Directors Meeting Minutes

July 12, 2010

**Chapter Headquarters, Midtown Arts Center 1590 Willamette St: Eugene, OR**  
**Meeting Place: Midtown Arts Center, Eugene, Oregon**

### Board Members 2010:

---

<u>Present:</u>	<u>Initials:</u>	<u>Position/Name:</u>	<u>Email:</u>
<input checked="" type="checkbox"/>	MF	President: Michael Fifield, AIA	<a href="mailto:mef@uoregon.edu">mef@uoregon.edu</a>
<input checked="" type="checkbox"/>	PD	President Elect: Paul Dustrud, AIA	<a href="mailto:dustrud@dustrudarchitecture.com">dustrud@dustrudarchitecture.com</a>
<input checked="" type="checkbox"/>	RN	Past President: Randy Nishimura, AIA	<a href="mailto:rnishimura@robertsonsherwood.com">rnishimura@robertsonsherwood.com</a>
<input checked="" type="checkbox"/>	PT	Secretary: Patricia Thomas, AIA	<a href="mailto:patricia.thomas@ci.eugene.or.us">patricia.thomas@ci.eugene.or.us</a>
<input checked="" type="checkbox"/>	LW	Treasurer: Linn West, AIA	<a href="mailto:linn@awjarchitects.com">linn@awjarchitects.com</a>
<input checked="" type="checkbox"/>	DB	Director: Richard Bryant, AIA	<a href="mailto:altavistadesign@comcast.net">altavistadesign@comcast.net</a>
<input checked="" type="checkbox"/>	MG	Director: Mark Gillem, AIA	<a href="mailto:mark@uoregon.edu">mark@uoregon.edu</a>
<input type="checkbox"/>	MB	Director: Mariko Blessing, Associate AIA	<a href="mailto:mblessing@robertsonsherwood.com">mblessing@robertsonsherwood.com</a>
<input checked="" type="checkbox"/>	SM	Associate Director: Shane McCloskey, Associate AIA	<a href="mailto:smicdesigns@gmail.com">smicdesigns@gmail.com</a>
<input checked="" type="checkbox"/>	EB	Web Master: Erik Bishoff	<a href="mailto:bish@erikbishoff.com">bish@erikbishoff.com</a>
<input type="checkbox"/>	AIAS	AIAS Associate: Copeland Downs	
<input type="checkbox"/>	BS	Oregon AIA Delegate: Bill Seider	<a href="mailto:bseider@pivotarchitecture.com">bseider@pivotarchitecture.com</a>
<input type="checkbox"/>	SJ	Region Associate Director: Shawn Jenkins	<a href="mailto:sjenkins@pivotarchitecture.com">sjenkins@pivotarchitecture.com</a>
<b><u>Administrator</u></b>			
<input checked="" type="checkbox"/>	DK	Component Executive: Don Kahle	<a href="mailto:dk4aia@gmail.com">dk4aia@gmail.com</a>

Initials indicated within the body of the minutes represent action items by that board member.  
The Minute report contained within is not a literal transcript of the meeting

### ***Meeting called to order:***

*June Minutes revised to state "Kelley Engineering" rather than "Kelly Engineering".*

***June Minutes Approved as amended, Consent Agenda Approved***

Please reference the Consent agenda distributed prior to the meeting for additional information. In an attempt to streamline the meetings, a consent agenda is being utilized for board reports and other regular business. The intent is to allow more time for discussion on other items.

### **General Agenda**

#### **A. July Picnic (PD, LW):**

- 51 people have RSVPed. LW will be setting up the check-in for the meeting.
- LW will write a brief description on where to park, what time to check in, etc. DK will send this information to those who have RSVPed.

#### **B. August (Corvallis) Meeting Planning (DB):**

- DB will try to get a link for the menu to insert in the Socializr invitation. McMenamins was told to expect 25-50 people and DB is thinking of ways to streamline the ordering process.
- The Salem chapter is excited to join with our chapter for the August meeting. We will add their

membership list to our Socializr invitation.

- The chapter usually comps 2 speaker dinners and 1 sponsor dinner.
- DK will look into options for digitally set-up carpooling options.

**C. Website Update (EB):**

- It would be helpful to EB if a website committee were formed for him to bounce ideas off of. PD, RN and PT volunteered to be on the committee. EB will organize their meeting, which will take place no sooner than September.
- Ideally the committee would be done with their obligation by December so that the website expectations are created while next year's budget is being thought about and created.
- Our website currently contains logos for sponsors who have not paid. These logos should be removed from the website. Meeting sponsors do not get their logos displayed on our website. Website sponsorship will be discussed with the committee.

**D. Regional Award:**

- **ACTION:** The board approved the nomination of Otto Poticha for the Regional Gold Medal Award.
- RN will organize the material for the submittal.

**E. Secretary of State Forms (DK):**

- The chapter's legal name is Southwestern Oregon Chapter of American Institute of Architects. DK explained the process needed to change the name to the American Institute of Architects, Southwestern Oregon Chapter.
- In order to make this change, the membership needs to be given 30 days notice and a vote needs to occur. The vote will take place in Corvallis and the notification will go out in this month's President's letter.
- After the approval of the name change, DK will file the appropriate paperwork with the state.

**F. 2011 Dues Rates (DK):**

- 2010 local dues were \$220 for AIA members and \$80 for associate members. (The number was half for those who agreed to volunteer.)
- There was a discussion on whether or not to raise dues. An option would be to keep the associate rates the same, but raise the full member price to \$240 (three times the associate rate). The first meal could be on the chapter.
- DK will look into what national, regional and state dues will be next year to ensure that if our local chapter raises our dues, it will not increase the left-most digit of the sum.
- DK would like to change the "volunteer rate" to be called "enterprise rate".
- A decision will be made at the August board meeting.

**G. People's Choice Awards Update (DK):**

- Request for Proposals is ready to go out.
- The Eugene Celebration is a week earlier than it has been in the past.

- There was a discussion about the relationship the AIA has with ALSA for the People's Choice Awards. Eric Gunderson and Matt Kohler will discuss what the PCA committee decides.
- The PCA committee has a small budget, but is interested in a couple of items that may not be within their budget.
- The first is advertising in the Eugene Weekly. This has typically been free in the past, but this year the EW will match what we pay for.
- The second is for better banners.
- The Board is in favor of the money going towards the sign and not the ad in the EW. No additional funds will be given to the committee.

**H. AIA Oregon Autumn Board Meeting Schedule (DK):**

- The meeting is scheduled for Asland in September, but it may be changed to be in Eugene in October to coincide with the Regional Conference.
- The Board agrees that the Chapter could host the meeting.

**I. Report on October Regional Conference (PD):**

- Planning seems to be going well. Renee Benoit has been hired to be the sponsorship director and is working out of LW's office.
- There is some sort of Green Conference going on in Portland during one of the days of our conference. Renee is trying to get some of the same sponsors from that conference to sponsor the 2010 conference.
- There is an architect from Salem who developed and owns a restaurant in the Mt. Angel area. That restaurant might be a good option for lunch on that tour.

**J. Cadreas (DK):**

- The Board does not want Don to spend any time on this item.

**K. Upcoming Meetings:**

- The September meeting will be to announce the People's Choice Award winners, talk about the conference and talk about Oregon Design Excellence. The meeting will be at Opus VII.
- The October meeting may not take place because the conference is around the same time. Another suggestion was that the October meeting could be a board/steering committee debriefing meeting.
- The November meeting may be something at the UO's Art Museum with the UO President.
- The December meeting may be a holiday party at MF's house.

**L. Envision Eugene:**

- A group of 50 people, including three architects, have been asked to participate in a community resource group. To assure architect representation, the board will encourage Otto Poticha, Rudy Berg and Sarah Bergsund to attend.

**Adjourned:** 5:30 PM

**Next meeting time: 4:00 pm, August 18<sup>th</sup> in Corvallis, OR, exact location TBD.**

Respectfully submitted by Mariko Blessing, Associate AIA, Director AIA-SWO 2010